

ITT7.5	The procuring entity website where minutes of the pre-tender meeting and the pre-arranged pretender will be published is www.mamanginagirls.sc.ke
ITT9.1	For Clarification of Tender purposes, for obtaining further information and for purchasing tender documents, the Procuring Entity's address is: Attention: Procurement Officer Building: Mama Ngina Girls Secondary School. Address: P.O. Box 81074 – 80100 Mombasa E-Mail Address: www.mamanginagirls.sc.ke

C. PREPARATION OF TENDERS	
ITT11.1 (h)	The Tenderer shall submit the following additional documents in its Tender: <ol style="list-style-type: none"> 1. Evidence of Personnel Academic & Professional Qualifications 2. Evidence of completed projects of similar nature, complexity or magnitude 3. Evidence of completed projects of similar nature, complexity or magnitude 4. Proof / Evidence of Ownership for all the relevant equipment and transport 5. Audited Financial Reports for the last three (3) years (2020, 2019 & 2018) 6. Evidence of Financial Resources (Cash in hand, lines of credit, overdraft etc)
ITT13.1	Alternative tenders shall not be considered
ITT13.2	Alternative times for completion shall not be permitted
ITT13.2	Alternative technical solutions shall not be permitted
ITT14.5	The prices quoted by the Tenderer shall be fixed
ITT15.2(a)	Foreign currency requirements not allowed.
ITT18.1	The tender validity period shall be 240 days.
ITT18.3	(a) The Number of days beyond the expiry of the initial tender validity period will be 30 days. (b) The Tender price shall be adjusted by the following percentages of the tender price: <ol style="list-style-type: none"> i. <i>By 0% the local currency portion of the Contract price adjusted to reflect local inflation during the period of extension, and</i> ii. <i>By 0%, the foreign currency portion of the Contract price adjusted to reflect the international inflation during the period of extension.</i>
ITT19.1	Tender shall provide Tender Security . The type of Tender security shall be Bank Guarantee in the amount of Kenya Shillings 2,000,000.00
ITT20.1	In addition to the original of the tender, the number of copies is NONE
ITT20.3	The written confirmation of authorization to sign on behalf of the tenderer shall consist of a written power of attorney
D. SUBMISSION AND OPENING OF TENDERS	

	(Spiral Binding and use of Spring or box files will not be accepted and will lead to automatic disqualification)
MR8	Provision of a tender Security/Bid Bond of the stated amount of Kshs. 2,000,000.00 , addressed and bound to the Client, that is in the required format, amount, from a reputable bank any approved by PPRA and that is valid for 240 days from the date of tender opening;
MR9	Fully filled, Signed and Stamped Form of Tender prepared in the required format.
MR10	Valid copy of Trading / Business Permit;
MR11	Valid Tax Compliance Certificates;
MR12	Fully filled, Signed and Stamped Confidential Business Questionnaire;
MR13	Power of attorney (of Tender signatory if not a director)
MR14	Ligation history of the company (both court and arbitration)
MR15	Signed and stamped statement of Verification that not debarred in matters of Public procurement proceedings (Must be commissioned by a Commissioner for Oaths)
MR16	Fully signed Statement of Compliance
MR17	Declaration that the firm has not been convicted of corrupt or fraudulent practices and that it will not engage in any corrupt or fraudulent practice (Must be commissioned by a Commissioner for Oaths)
MR 18	Signed Code of Ethics
MR 19	Filled and signed certificate of Independent tender Determination

Note:

The bid security shall be in accordance with the following notes;-

- *(A) The tenderer shall furnish as part of his tenders a tender surety in the amount as stated in the tender document on the Appendix to Instructions to Tenderers”.*
- *(B) The unconditional Tender surety shall be in Kenya shillings and be in form of a certified cheque, bank draft, an irrevocable letter of credit or a guarantee from a reputable Bank/ Insurance approved by PPOA located in the Republic of Kenya. The format of the surety shall be in accordance with the sample form included in the tender documents and the tender surety shall be valid for **240 days** from the date of tender opening”.*
- *(C) A substantially responsive tender is one which conforms to all terms and condition and specifications of the tender document without material deviation or reservation and has a valid Bank/Insurance guarantee”.*

The employer/procuring entity may seek further clarification/confirmation if necessary to confirm authenticity/compliance of any condition of the tender. Further, in case of a discrepancy between the amounts stated in the appendix to instruction to tenderers and the one stated in the advertisement or invitation letter, the bid security shall be taken as the amount in the advertisement/ letter of invitation.

The bidders’ who do not satisfy any of the above requirements shall be considered Non- Responsive and their tenders will not be evaluated further.

INVITATION TO TENDER

PROCURING ENTITY: Mama Ngina Girls Secondary School. P.O. Box 81074 – 80100 Mombasa

**CONTRACT NAME AND DESCRIPTION: PROPOSED CONSTRUCTION OF
DORMITORY BLOCK AT MAMA NGINA GIRLS SECONDARY SCHOOL -
MOMBASA**

Mama Ngina Girls Secondary School invites sealed tenders for Proposed Construction of Dormitory block

1. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to General public
2. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours 0800 to 1700 hours at the address given below.
3. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non-refundable fee of **KSh. 1,000** in cash or Banker's Cheque and payable to the address given below. Tender documents may be obtained electronically from the Website(s) **www.mamanginagirls.sc.ke** Tender documents obtained electronically will be free of charge.
4. Tender documents may be viewed and downloaded for free from the websites **www.mamanginagirls.sc.ke**. Tenderers who download the tender document must forward their particulars immediately to **www.mamanginagirls.sc.ke** to facilitate any further clarification or addendum.
5. Tenders shall be quoted in Kenya Shillings and shall include all taxes. Tenders shall remain valid for **240 days** from the date of opening of tenders.
6. All tender must be accompanied by a tender Security of **KSh. 2,000,000.00** must accompany all Tenders
7. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
8. Completed tenders must be delivered to the address below on or before **29th November 2021** at **Mama Ngina Girls Secondary School**, Tender Box by **29th November 2021** at 11.00 A.M. Electronic Tenders will NOT be permitted.
9. Tenders will be opened immediately after the deadline date and time specified above or any dead linedate and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
10. Late tenders will be rejected.
11. The addresses referred to above are: